



Recruitment Pack: Trustee and Safeguarding Lead



June 2022

Welcome!

Thank you for your interest in becoming a Trustee of Entelechy Arts. We are currently seeking someone fantastic, who believes in the mission of the charity and can bring new skills to our dynamic Board of Trustees. We are particularly interested in welcoming someone from the health, care or community sector who has experience working in Safeguarding - as this Trustee will be the Safeguarding Lead for the Board.

About Entelechy Arts

Entelechy Arts is a charity based in Lewisham, South East London. The organisation comprises a large community of artists and change-makers creating pioneering projects which powerfully test the boundaries between art, care, wellbeing and community. We work with communities connected by experience and / or place, who are experiencing loneliness, and barriers to opportunity and visibility in the cultural life of their local community - namely disabled adults, older people with physical or mental ill-health, living in the community and care homes.

Our mission is to create a more equal society and reduce loneliness, by enabling communities to step into their power to make important artistic work on equal terms through a robust process of co-creation with our Associate Artists, with individual, local, national and international impact. Our work brings people together, and reminds wider society of the immense power, creativity and vital contribution that everyone can make to the world.

Our roots are in South East London, but our work and impact is much wider - Coventry, Bournemouth and Stockton, Wales and internationally.

We all take part in drama and activities, so we feel part of it. We give our own opinions and work together so something comes out as one in the end. We all own Entelechy Arts, it's not just one person. It's a group thing, a team - it's like we're one big family. We can all take part - Rosaline Muirhead, Entelechy Arts Trustee, member of Glorious Age and Meet Me...

Entelechy Arts has a strong reputation both nationally and internationally developing new ways of supporting isolated groups to connect with and enrich the lives of their communities.

We have 30+ years experience of creating performances with and for diverse groups of participants and audiences, many of whom would not ordinarily have engaged in, or experienced, high quality arts projects. During the height of the covid-19 pandemic we innovated, and transformed the delivery of our programmes to become remote, reaching our communities who were some of the most severely impacted due to social isolation, digital exclusion and health vulnerability. Including creative deliveries, telephone based creative programmes, doorstep performances and accessible digital content, our work was cited in AHRC and DCMS 'report Boundless Creativity, and is the subject of a 18 month research project funded by AHRC with Queen Mary University London.

We have ambitious plans for our future and the future of those with whom we work. This includes developing our business model to give more power to our communities, moving from a model of 'cultural participation' to what we are calling 'cultural ownership'. Geographically, our work will continue to expand beyond South East London - in 2021 we piloted Ambient Jam in Wales, and intend to develop locally-run AJ programmes in other places across the UK. We will continue to strengthen our work in arts and health (something this role will contribute to) and in particular around social prescribing.

Entelechy Arts has played a leading role in the development of creative ageing over decades not only in the UK but internationally. Co-production has been a hall mark of their work from before the term was invented and they continue to lead innovation in this area'- David Cutler, Director, the Baring Foundation

Entelechy Arts' finances are in a good state. The organisation is currently an Arts Council England National Portfolio Organisation (NPO), as well as receiving a main grant from London Borough of Lewisham. A key priority for the organisation will be to further diversify its funding, to secure the growth and development of the company in the light of further funding cuts from statutory funders expected. Entelechy Arts welcomes candidates from all backgrounds and applications. We are currently seeking to appoint a Trustee with expertise in the health sector, and matters of safeguarding. This Trustee will be our Safeguarding lead on the Board.

This pack provides more information about Entelechy Arts and sets out what we are looking for in our new trustees and I hope that this encourages you to submit an application to us.

Paul Cann OBE
Chair of Trustees

Current Projects and Activities

Entelechy is a small organisation with currently 4 permanent staff and 4 on fixed term contracts. We have longstanding relationships with freelance professionals for some roles, and a strong team of associate and sessional artists, supported by a large group of creative volunteers.

Entelechy Arts is renowned as one of the leading arts organisations in the UK working in the field of arts and health with our work often cited as exemplars of best practice. We are often invited to contribute to sessions with the GLA, DCMS and locally in culture, arts and health networks in Lewisham and Southwark.

Entelechy Arts delivers a range of projects predominantly from its base in South East London, but also further afield - a key part of its business plan. Key current strands of Entelechy Arts work are:

Ambient Jam: Multi-sensory workshops, performance and installations, created by a vibrant community of differently abled people and artists.

Creative Ageing: A broad-ranging artistic programme of imaginative, beautiful and courageous projects, co-created with older people.

Art for Change: Artist development and commissioning, collaborating with a vibrant network of Associate Artists

Entelechy Arts Exchanges: ensuring our creative practice translates to societal change through sharing, learning and dissemination, and engagement with policy makers and peers.

You can see our full range of projects on the website: www.entelechyarts.org

The Opportunity

Entelechy Arts is seeking a new Trustee with a background in the health, community or care sectors. This individual will also be the Safeguarding lead for the Board, working with the Director to keep our safeguarding practices up to date and to best practice. Our Trustee Board provide a range of skills and experience that meet the organisation's needs for strong governance and are able to devote the time required to play their role effectively.

The skills sought

- Background in the health / care sector
- Knowledge of Safeguarding best practice

Trustees are required to:

- Ensure the effective, efficient administration and financial stability of Entelechy Arts.
- Provide governance and aspiration for Entelechy Arts, ensuring delivery in line with its business plan and strategic objectives.
- Act as an ambassador and advocate for Entelechy Arts.

- Have good communication, diplomacy and interpersonal skills.
- Ensure that the Board has put in place satisfactory systems of control in respect of legal, operational and financial risk management.
- Be available at times outside of board meetings for sub-committees as required.

Time Commitment

Trustees join the Board with an initial 3-year commitment, which can be renewed. Entelechy's Board meets 4 times per year, generally at the company's base at in Deptford SE8 on Tuesday evenings. In addition there is one Board away day per annum. Board members are expected to also sit on one of Entelechy's sub-committees which meet quarterly.

Established subcommittees as follows:

- Finance, Audit and Risk sub-committee
- Fundraising and Development sub-committee

We are currently reviewing subcommittees and will be introducing a further group in 2022.

Other time commitments will include ongoing liaison with the Chair of the Board (generally by phone or email), attending key Entelechy Arts' events, championing the charity in external networks and developing influential partnerships.

Further Information

If you would like an informal discussion about the position then please contact:

Maddy Mills (Director) at maddy.mills@entelechyarts.org

Paul Cann (Chair) paullewiscann@gmail.com or 07967 366396

Please note that like most trustee roles, this role is unremunerated. Reasonable pre-agreed expenses (e.g. travel) can be reimbursed.

To Apply

To apply for this role, please supply the following:

- a short introductory statement demonstrating your motivation for this role and explaining how you believe your skills and experience match the requirements of the role
- a CV and details of two referees (who will not of course be contacted without your prior knowledge or consent)

Your application should be emailed or posted to:

Email: maddy.mills@entelechyarts.org

Or by post to

Entelechy Arts Ltd
The Albany
Douglas Way
London
SE8 4AG

Please mark your email/letter TRUSTEE RECRUITMENT

Timeline

- Closing date for applications: 10am Monday 1 August 2022
- Interviews with Board sub-group week commencing 8 August 2022
- Appointed candidates to begin induction in September 2022